



## Job Description

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| <b>Position title</b> | <i>Anti- Violence Counsellor and Educator (ACE)</i> |
| <b>Reports to</b>     | <i>Manager of Programs and Services</i>             |
| <b>Department</b>     | <i>Programs and Services</i>                        |
| <b>Closing Date</b>   | <i>Until suitable candidate is found</i>            |

YWCA Banff is a community-based, feminist organization with over 100 years of experience in Banff and the Bow Valley. Governed by a volunteer Board of Directors, our organization shapes a safe, inclusive community that empowers women and girls in support of our vision of a thriving, equitable society. The YWCA is funded through grants, donor support and revenue from our social enterprise program – the YWCA Banff Hotel.

All employees play an instrumental role in realizing our organizational goals through their commitment to our four strategic priorities: programs and services to end gender-based violence; a continuum of sustainable housing solutions; advancing the rights of women and girls; and building a sustainable organization.

### Approach

- Provide services based in an understanding of the gendered nature of domestic and sexual violence and within a feminist, anti-oppressive, trauma-informed framework
- Approach all clients with empathy, compassion, and respect with a focus on choice and self-determination
- Practice self-reflection with an openness to learning and growth
- Actively seek out and engage in professional development to maintain best practice

### Job purpose

The primary role of the Anti-Violence Counsellor and Educator is to provide preventative programming, supports, and counselling addressing domestic and sexual violence in the Bow Valley. The 4 main areas of focus are as follows:

- Crisis support, advocacy and referral
- Emotional Support
- Education and awareness activities
- Prevention and promotion activities

## **Duties and responsibilities**

### **Specific responsibilities include but are not limited to:**

- Respond to crisis calls and requests for service.
- Complete shelter intakes and danger assessments for those experiencing domestic and sexual violence
- Support shelter clients with counselling, safety planning, case planning and community information and referrals as needed
- Coordinate the provision of basic needs (food, personal hygiene products, etc.)
- Communicate capacity, perpetrator and client profiles, length of stay, and other pertinent information to YWCA Banff team
- Complete all documentation, data collection, and client tracking
- Provide support and consultation to P+S team members while contributing to a positive and supportive workplace environment
- Plan and deliver preventative and educational programs on topics such as healthy relationships, empowerment, leadership, consent and domestic violence
- Develop and cultivate partnerships with Bow Valley professionals and organizations to enhance the support system for YWCA Banff clients.
- Participate and or assist with fundraising and awareness events.
- Other related duties as assigned by the Manager of P+S.

## **Skills and Expertise**

- Willingness to participate in professional development, self-reflection, and continued growth
- Strong organizational and analytical skills
- Ability to work independently and with a diverse client population
- Experience in program development and public education

### **Qualifications and Experience:**

- Degree or diploma in social work, psychology or a related social science field.
- registration with a governing body preferred
- 2-3 years' experience working in domestic or sexual violence
- Experience in crisis intervention

## **Working at YWCA Banff**

The Anti-Violence Counsellor and Educator is a full time position working as a member of the YWCA Programs and Services Team.

The YWCA offers a competitive benefits and compensation package and encourages training and personal development for all employees.

YWCA Banff is an equal opportunity employer. Our organization cultivates a diverse, inclusive environment in line with our commitment to building a thriving, equitable society for everyone. We encourage all qualified applicants to apply including women, persons with disabilities, members of visible minorities and aboriginal persons, individuals of diverse gender and sexual orientation and all groups protected by the Human Rights Code.