



Shaping a safe and inclusive Bow Valley that empowers women and their community for a better future.

Employment Opportunity

Director of Community Engagement

Salary Range | \$65,000 - \$70,000

Working at YWCA Banff

YWCA Banff is a community-based, feminist organization with over 100 years of experience in Banff and the Bow Valley. Governed by a volunteer Board of Directors, our organization shapes a safe, inclusive community that supports our vision of a thriving, equitable society. The YWCA is funded through grants, donor support and revenue from our social enterprise – the YWCA Banff Hotel. All employees play an instrumental role in realizing our organizational goals through their commitment to our four strategic priorities: programs and services to end gender-based violence; a continuum of sustainable housing solutions; advancing the rights of women and girls; and building a sustainable organization.

If you are interested in this role, please submit a cover letter and resume. For the full job description or learn more about this opportunity please reach out to jobs@ywcabanff.ca

Summary of Position

The role of the Director of Community Engagement is to advance the organization's resource and fund development in alignment with the mission, vision, and strategic priorities of the organization. The Director of Community Engagement leads the marketing and communications department to advance advocacy and communications, revenue generation, and events. Working closely with the CEO, Senior Team and Community Partners, the Director will lead and inspire a professional and positive work culture that leverages our skills and resources. The Director of Community Engagement reports directly to the CEO.

Skills and Knowledge

- Established connections in the Bow Valley community would be an asset.
- Demonstrated leadership and initiative to grow and develop departments.

- Experience with communications, public relations strategy and execution, including working with governments and media.
- Demonstrated knowledge and experience with resource development in the social-profit sector.
- An understanding and interest of the impact of domestic and sexualized violence, homelessness, and trauma, as well as the unique challenges faced by individuals and families working in the Bow Valley.
- An understanding and passion for the vision, mission, and guiding principles of YWCA Banff.

Qualifications and Experience

- Relevant fund development education or equivalent experience
- A self-starter with the ability to work independently and identify and complete additional tasks as needed
- Professional written and oral communication skills
- Demonstrated ability to be flexible and respond to competing demands in a fast paced environment.
- Minimum 3 years' experience in a management role
- The successful applicant will hold a valid class 5 driver's license and be required to submit the following documents and assume any associated costs as a condition of employment: Criminal Record Check, Child Intervention Record Check (C.Y.I.M), First Aid & CPR certification, and Suicide Prevention Training Program

If you want work that will change lives, we want to meet you.

To apply, please send your resume and cover letter to jobs@ywcabanff.ca

Closing Date: May 17, 2021

The YWCA offers a competitive benefits and compensation package with options for flexibility and encourages training and personal development for all employees.

YWCA Banff is an equal opportunity employer. Our organization cultivates a diverse, inclusive environment in line with our commitment to building a thriving, equitable society for everyone.

We encourage all qualified applicants to apply including women, persons with disabilities, members of visible minorities and Indigenous persons, individuals of diverse gender and sexual orientation and all groups protected by the Human Rights Code.