

Employment Opportunity

Maintenance Worker

Salary: \$19/hour

Working at YWCA Banff

YWCA Banff is a community-based, feminist organization with over 100 years of experience in Banff and the Bow Valley. Governed by a volunteer Board of Directors, our organization shapes a safe, inclusive community that empowers women and their community in support of our vision of a thriving, equitable society. The primary role of the Maintenance Worker is to maintain and improve all facilities & grounds in accordance with YWCA Banff standards. The Maintenance Worker will promote a positive image of the YWCA Banff and must be friendly and able to address problems or special requests at all times.

A Day In the Life

Specific responsibilities include but are not limited to:

- Maintain and improve upon hotel guest rooms, hotel facilities, residences and public areas
- Performing routine maintenance jobs and repairs
- Effective and timely interaction with all YWCA departments to positively impact the guest experience by efficiently resolving any maintenance issues
- Detecting, identifying and repairing building issues, like basic problems with the building's electrical, plumbing, heating and HVAC systems
- Performing general maintenance tasks for YWCA Banff properties, such as window washing, gutter cleaning, drywall repair, plastering, carpentry, flooring, painting and more
- Performing heavy lifting
- Landscaping including snow removal, lawn care
- Ensure a safe work environment is maintained at all times with a commitment to working in accordance with the YWCA Health and Safety program
- Working with ladders, powered and non-powered tools, machinery such as lawn movers, snow blowers, snow sweepers
- Recycling sorting and garbage removal
- Maintain cleanliness and organization of work areas such as key room, woodshop, paint room
- Key cutting and lock changes
- Ensuring all safety equipment and systems are functioning properly through regular checks, including fire extinguishers, smoke alarms, emergency lighting and exit lighting
- Maintaining records of work, checks and inspections done through task trackers and checklists

- Report any persons not abiding by YWCA Banff policies to appropriate persons

Qualifications & Experience

The ideal candidate offers:

- Prior maintenance experience within a hotel operation is an asset
- Basic technical skills in plumbing, electric systems, painting and carpentry
- Able to lift up to 23kg in weight, bend and kneel without restrictions
- Stand for a long period of time
- Strong interpersonal and communication skills including maintaining a high degree of confidentiality
- Ability to work a flexible schedule and to respond to every day pressures that occur in a hotel environment
- Highly organized with an ability to manage and prioritize ongoing duties
- Ability to work with the general public, and to engage and work with a diverse client population
- Ability to work well both independently and as a team

Position Details

- Maintenance Worker is a year-round position at 37.5 hours per week
- \$19.00/hour
- Sick-time benefit
- Staff accommodation available at discounted rate of \$10.00/day

If you want work that will change lives, we want to meet you.

If you are interested in this role, please submit a cover letter and resume to jobs@ywcabanff.ca.

To learn more about this opportunity or to request accommodation in the application process, please reach out to jobs@ywcabanff.ca

Applications will be accepted until the position is filled.

YWCA Banff is committed to reflecting the diversity of our community and our field of work, in line with our commitment to building a thriving, equitable society for everyone. We celebrate diversity, recognizing it as both a strength and an advantage to our organization and community.

We encourage all qualified applicants to apply including women, persons with disabilities (seen and unseen), members of visible minorities, Indigenous Peoples, veterans, individuals of diverse gender and sexual orientation and all groups protected by the Human Rights Code.

YWCA Banff strives to create a working environment that is inclusive, psychologically and physically safe and ensures everyone can be heard and valued for their contributions. YWCA Banff is committed to making any reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment. To request an accommodation, please email jobs@ywcabanff.ca.